Before you hire a producer

Use one copy per song. Bring this to the first conversation.

01 / PREPARE THE BRIEF

Song / version:

Partner / role needed:

Choose the starting point

- ☐ Reference only: new production; no generated audio intended for the master.
- ☐ Selected stems: identify retained material and request a quality check.
- ☐ Arrangement exploration: develop ideas around your supplied songwriting.

Make the handoff clear

- ☐ Label the AI demo and identify your original lyrics, melody and performances.
- ☐ Provide a private link, lyric sheet, source recording and brief.
- ☐ Confirm tempo, key and file format; mark anything that is still unknown.
- ☐ State whether your files may be uploaded to other AI services.

Annotate the reference

TIME / SECTION	WHAT TO KEEP, REBUILD OR LEAVE OUT
	Keep
	Rebuild
	Leave out

Before the first payment

Complete the same details for each candidate you are comparing.

02 / AGREE THE JOB

Relevant portfolio example / their actual contribution:

Total quote + currency / exclusions / continuing royalties:

First paid milestone / delivery date / payment stages:

Get clear answers in writing

- ☐ Exact roles: production, recording, editing, musicians, mix and/or master.
- ☐ Included revisions, extra revision cost and approval process.
- ☐ Final formats and versions; whether stems and session files are included.
- ☐ Credits, master ownership, songwriting splits and any producer royalties.
- ☐ Permissions for retained AI audio, samples, recordings and voices checked.
- ☐ Responsibility for checking licenses and keeping source records agreed.
- ☐ Cancellation terms, file retention and permission for AI uploads agreed.

Resolve before booking

Decision: ☐ Book agreed milestone ☐ Clarify first ☐ Choose another partner

An AI reference does not guarantee lower costs or copyright protection. Identify the actual human contributions and check applicable tool terms. This is a planning sheet, not a contract. Get qualified advice on terms you do not understand before signing.